Device Build Runbook

Purpose

This runbook defines the standard process for configuring and deploying company devices including laptops and workstations.

Preparation Steps

- Verify device hardware specifications
- Install approved operating system image
- Apply system updates and patches
- Install company standard applications

Security Configuration

- Enable disk encryption
- Configure endpoint protection
- Apply device compliance policies
- Enable automatic updates

Quality Checks

- Verify security policies applied
- Confirm backup and recovery settings
- Test system performance
- Document device deployment